USC-TROJAN KIDS CAMP
2017 Staff Application for Trojan Kids Camp
"Over 40 years of Commitment to Community Youth of Los Angeles"
- Equal Opportunity Employment -

Application and Selection Process

INSTRUCTIONS:

❖ Read the Program Summary (on website) and the description of positions available below.

❖ The application will be available April 21st, 2017

❖ Complete the application and return it to the USC-Trojan Kids Camp Office in the Lyon Center or email to brass@usc.edu by May 15th, 2017.

❖ The Selection Committee will notify those applicants selected for an interview, which will take place May 22nd – May 26th, 2017.

❖ Notification of results to each candidate will go out the May 26th no later than May 30th, 2017.

❖ Staff confirmation/acceptance letters need to be turned in to the office by May 22nd, 2017.

All staff members must be able to work
Monday June 19th, 2017 through Friday July 14th, 2017 (No Camp July 3rd & 4th, university holiday)
A typical working day operates from 8:00 am to 4:00 pm (Monday through Friday)
Check in at 7:45am (1ST DAY)
A mandatory staff meeting will take place on Monday, June 12th, 2017 from 3-7pm

Positions Available for 18 YEARS AND UP

❖ Specialists - Specialists will be required to teach fundamentals and advanced skills in their specific activities. Teaching experience is required. Background as a performer or competitor is preferred. Specialist areas may include: swimming (current WSI required), tennis, dance/rhythms, martial arts, volleyball, soccer, football and basketball.

❖ Counselor – Counselors are required to assist in teaching and to supervise groups. Additional responsibilities may include: equipment regulation, facility operation, health and nutrition control, and other administrative duties as assigned.
Please Check One: _____ Specialist _____ Counselor _____ Both _____ Returning

I. General Information:
Name: ____________________________________________
   Last     First     Middle
Email: __________________________________________  @ _______________________ Birthday: _____________
Mailing Address: __________________________________________
   Street Address   Apt. No.  City   State  Zip
   Street Address   Apt No.  City   State  Zip
(Area code) Home Telephone __________________________ (Area code) Cell Telephone

II. Availability:
Can you work from 8:00-4:00pm from June 19th-July 14th, 2017?  □ YES  □ NO
If no, please explain: ________________________________________________________________________________

III. Miscellaneous Information:
Previous Trojan Kids Camp involvement? (As staff, volunteer, participant, etc.)    Yes No (Circle one)
If so, how many years: ______  What school?: ______________________________
List any physical condition(s) that may limit your ability to perform the job for which you applied. Please describe:
_________________________________________________________________________________________________

IV. Educational Background:
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<th>Name</th>
<th>Major</th>
<th>Degree Earned</th>
<th>Years</th>
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High School __________________________
Junior College ______________________
Trade/Tech Training __________________
College/University ____________________
Post-Graduate ________________________
Please list teaching credentials and certifications: _______________________________________________________

V. Sports Participation:  Indicate professional, collegiate, city league and other teams in which you have been involved
as an instructor, participant or coach: ________________________________________________________________

List previous volunteer work with youth: _______________________________________________________________
VI: Teaching Skills (Self-evaluation) Evaluate your teaching skills by filling in the blanks in each section by using the scale below. Do not confuse "playing ability" with "teaching skills".

Key: 1 = Not familiar with activity - have no instructional background.
2 = Some familiarity with activity - not very proficient.
3 = Average familiarity with activity - can assist in activity to a limited extent.
4 = Quite familiar with activity - can give good assistance with the activity.
5 = Capable of organizing and instructing activity - high degree of proficiency

Counselor Aides: _____ Badminton _____ Dodge Ball _____ Swimming
_____ Tennis _____ Football _____ Baseball
_____ Ultimate _____ Volleyball _____ Soccer
_____ Basketball _____ Martial Arts _____ Golf
_____ Dance _____ Yoga _____ Other ___________________________

Specialists: (Sports other than football and basketball.) Please use 1= (low) through 5= (high) numbering key to rate your teaching ability in your specialty area(s).

<table>
<thead>
<tr>
<th>Sport</th>
<th>Rating</th>
<th>Teaching responsibilities</th>
<th>Age group involved</th>
<th>Years</th>
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Aquatics (Swimming) specialists:
Yes No Date: ________________ Yes No Date: ________________ Yes No Date: ________________
(Circle one) Expiration (Circle one) Expiration (Circle One) Expiration

VII. References - All Applicants
A. Employment references:
Name of company Address Telephone Supervisor
1. ________________________________________________________________________________________________
2. ________________________________________________________________________________________________
3. ________________________________________________________________________________________________

B. Personal References:
Name Company Telephone Relation to Applicant
1. ________________________________________________________________________________________________
2. ________________________________________________________________________________________________
3. ________________________________________________________________________________________________

VIII. Written Statement - All Applicants
Comment on the following questions: "Why are summer camps important for our youth? How can you make a difference in our program? Why do you want to work specifically for our USC Trojan Kids Camp Program? What are your career goals?" (Attach response to application.)

T-shirt size:  Adult (S – XL)  Short Size:  Adult (S – XL)