

J-1 Scholar Employment Authorization for Occasional Lectures or Consultations

University of Southern California
Office of International Services

PLEASE PRINT

Today's Date: _____

() Prof. () Dr. () Mr. () Ms. _____
(Family Name) (First Name) (Middle Name)

Date of Birth: _____ / _____ / _____ USC E-mail address: _____

Local Address: _____ Phone: _____

J-1 Category

() Research Scholar () Professor () Short-term Scholar

Important Note

If wages or other remuneration are received by the Exchange Visitor for occasional lectures or consultations, the Exchange Visitor must act as an independent contractor for Form I-9 purposes.

Occasional Lecture or Consultation Information

(The offer letter from the non-USC employer should include the following information)

Employer: _____ Address: _____

Period of Employment: From: _____ / _____ / _____ To: _____ / _____ / _____

() Part-time or () Full-time

Amount of Compensation: _____ hourly / monthly / total (circle one)

Field or subject of activity: _____ (ex: Business Administration, Chemistry, etc.)

Brief description: _____

Approval Signature

As the USC sponsoring faculty member I certify the following regarding the above named J-1 Exchange Visitor's employment outside of the University of Southern California:

- i) The proposed employment is directly related to the objectives of the Exchange Visitor's program;
- ii) The proposed employment is incidental to the Exchange Visitor's primary program activities; and
- iii) The proposed employment will not delay the completion date of the visitor's program.

Sponsoring Faculty Member: _____ (print name) _____ (signature) Date: _____

Department: _____ E-mail: _____ Tel: x _____

Application Checklist:

- Completed *J-1 Scholar Employment Authorization for Occasional Lectures or Consultations* application form signed by J-1's USC sponsoring faculty member
- Offer letter from employer verifying information listed under Occasional Lecture or Consultation Information

FORM OIS.62

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